

Dear Parents of Bryan/College Station School Students,

(With apologies & thanks to our out of town patients!)

Elms Orthodontics is pleased to announce a FREE service being offered to our very busy parents to shuttle their children from school to their orthodontic appointment and back to school again!

Beginning in August, our licensed staff members will serve as drivers in rotation for the upcoming school year and will be traveling to:

Private: St. Joseph's
Allen Academy
Brazos Christian

Bryan: Bryan High School
Rudder High School
Jane Long Intermediate School
Davila Middle School
Stephen F. Austin Middle School
Sam Rayburn Intermediate School

College Station: A&M Consolidated High School
College Station High School
A&M Consolidated Middle School
College Station Middle School
Wellborn Middle School
Cypress Grove Intermediate School
Oakwood Intermediate School
Pecan Trail Intermediate School
International Leadership of Texas (ILT)

Please note for ILT ONLY: * You will need to go into your child's school portal and add Crystal Brown and Lori Enzor to be released to Elms Orthodontics*****

The Orthomobile will be operating during school year dates only. The goal of the shuttle is to help **working parents** miss less work and to help decrease the amount of time students miss from school attending orthodontic appointments. Please see the attached forms which can be returned by email to (hammer@drelms.com), fax (979-695-9815), or in person. The Orthomobile will be filled on a first come-first served basis.

For ease of service, we do ask that a few guidelines be followed concerning operation, appointments, and signups.

1. There are a limited number of spots on the Orthomobile. They will be Monday-Thursday at 9AM, 10:30AM and a few days at 1:30PM. These appointment times will be set aside for students riding in the Orthomobile for the **entire school year. **Dates and times are subject change****

2. We will not be running the Orthomobile during school holidays or breaks. The students will be signed up for the school year until the responsible party calls to cancel the ride for that student or makes alternate plans with us releasing their spot.
3. The only appointment types that are eligible for these rides are regular appointments. First time braces, any full or partial bracketing, de-bracing, repair visits, discomfort visits, and retainer appointments are not eligible.
4. Students must be ready 15 minutes before their appointment time; the Orthomobile will not wait for students because of the timing of rides, number of schools, and appointments; it will be their responsibility to know when their appointments are. Emails will be sent to the parents the week prior to the appointments as a reminder and parent notes on the day of the appointment are requested to release the students to the attendance office per the school.
5. There is a maximum of 5 people per appointment time. We will work to accommodate and add dates and times if the demand is necessary.
6. If you must cancel or reschedule your child's appointment, please let the front office know that they have a reserved spot on the Orthomobile and we need to let the driver know your child will not be riding that day.
7. Release forms will be required before a student is officially signed up or allowed to ride in the Orthomobile and will be on file in the Orthomobile and in the office in case of emergency. Spots in the Orthomobile are not guaranteed until the consent forms are on file with Elms Orthodontics.
8. Orthomobile service may be suspended for a patient if the account balance is past due. If you believe that your account is not current, please contact financial services as quickly as possible to resolve any issues so that the Orthomobile service may continue for that patient uninterrupted.
9. To assure proper treatment progress, appointment progress reports and the time of their next appointment will be e-mailed home that same day.

If you have any questions, please contact our office and our friendly staff will be able to assist you!

Dr. Elms Orthomobile Signup

Patient Name: _____
(As listed with School)

Parents' Name(s): _____

Parents' Email: _____
(Please print neatly)

BISD:

Bryan High School
Rudder High School
Davila Middle School

Jane Long Intermediate School
Stephen F. Austin Middle School
Rayburn Intermediate School

CSISD:

A&M Consolidated High School
A&M Consolidated Middle School (**Holik Dr - across from A&M**)*
Cypress Grove Intermediate School
Oakwood Intermediate School
Pecan Trail Intermediate School
College Station High School
College Station Middle School (**Rock Prairie Rd.**)*
Wellborn Middle School

* International Leadership of Texas (ILT) **K-8** _____

* International Leadership of Texas (ILT) **H.S.** _____

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PRIVATE:

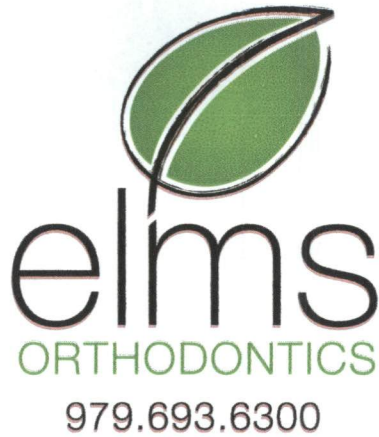
St. Joseph's Allen Academy Brazos Christian grade _____

* The Orthomobile will be running at 9am, 10:30am and a few days at 1:30 pm Monday-Thursday. Times that the Orthomobile will be going to the school will be specifically determined by the ride schedule, with 5 riders per school per appointment time. ****Dates and times are subject to change. ****

*Since seating is limited to 180 patients, we would ask you to consider this a "need-based" program. If bringing your child to their appointments is not a burden, we would ask you to continue doing so.

Please email this form to:
hummer@drelms.com

OR drop off:
1501 Emerald Parkway



REQUEST FOR TRANSPORTATION

I the undersigned, _____, the parent or legal guardian
(Parent)
of _____, hereby allow, authorize and consent for
(Child)

my child to ride in the **“Dr. Elms’ Orthomobile”** provided by Elms Orthodontics, P.C. The undersigned agrees that the **“Orthomobile”** may pick up my child from school for an appointment with Dr. Elms and my child may be returned to school following an appointment with Dr. Elms. The undersigned consents for my child to be taken out of school by the person driving the **“Orthomobile”** for the purpose of an appointment with Dr. Elms and agrees to execute and sign a consent authorizing the school to release my child to the **“Orthomobile”**. My child does not have the authority to change the time and/or date of any orthodontic appointment and such appointments can only be changed by the undersigned.

The undersigned agrees that Dr. Elms or the operator of the **“Orthomobile”** shall have the sole and exclusive right to make the decision whether my child shall be permitted to ride the **“Orthomobile”**.

The undersigned understands that the **“Orthomobile”** is a service provided by Elms Orthodontics, P.C. at no charge. The undersigned hereby releases and forever discharges Elms Orthodontics, P.C. his employees, agents, representatives, drivers, heirs and assigns from any and all claims, causes of action, suits, or injuries arising out of or in any way connected with my child riding the **“Orthomobile”**.

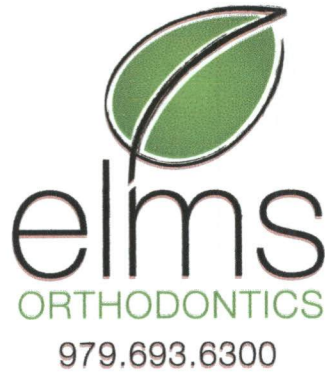
This request for transportation is valid for the entire school year beginning August through May.

Date this _____ day of _____, 20__.

Parent and/or Legal Guardian
(typing your name serves as your signature)

Child’s Name (Please print)

Elms Orthomobile Contract



Please initial all blanks. Thank you.

_____ We have done our best to schedule around all known holidays and testing times according to the published school calendars. We appreciate your understanding if unscheduled, or unknown, mandatory testing dates come up during the year, and will work with you on rescheduling your child.

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_____ To assure proper treatment progress, appointment progress reports and the time of their next appointment will be e-mailed home that same day.

_____ Please let us know if the scheduled time you receive for your child conflicts with their lunch hour. If so, we will change their pickup time to accommodate them.